



NORTHERN ILLINOIS UNIVERSITY FOUNDATION

STUDENT PRIVACY POLICY

Information Sharing for Scholarship Recipients

As a condition of accepting scholarship funds from the NIU Foundation, you automatically give permission for the NIU Foundation to share certain information about you with donors. Specifically, you give permission to release to donors your full name, hometown and major(s).

Additionally, you will be contacted by the NIU Foundation with a request that you send a thank-you to your scholarship donor.

DONOR PRIVACY POLICY

Privacy and Security

The NIU Foundation maintains the highest level of respect for the privacy of its donors, and understands the importance of protecting and preserving the confidentiality of donor personal data. The following privacy policy describes the NIU Foundation's practices for the collection, use and protection of information pertaining to its donors.

How Donor Information is Used

Donor information is used to complete a transaction, generate gift receipts, and communicate with the donor regarding NIU Foundation and University updates and events. Donor records are used for internal analysis, record keeping, and reporting to relevant U.S. and State agencies. Credit card numbers are used only for donation or payment processing and are not retained for any reason.

Donor Bill of Rights

As a charitable, 501(c)3 organization, the NIU Foundation adopts the Donor Bill of Rights to ensure that our donors and prospective donors have full confidence in the security of their information. Article VI of the bill proclaims that information about our donors and their donations must be handled with respect and confidentiality to the extent provided by law.

Opportunity to Opt Out of Email Subscription Services

Access to donor information is limited to restricted NIU Foundation staff members, and, as appropriate, to University staff in academic units and programs who support development and alumni/parent relations activities. Access to donor information is granted on a limited basis only after staff sign a confidentiality agreement.

The NIU Foundation may share donor contact information with third-party vendors for the explicit and limited purpose of facilitating the University's mission through development and engagement programs. When such contact information is shared with the third-party vendor, the vendor is required to sign a written agreement pledging that the information will be used only for its intended purpose, will be stored securely, and

will not be resold or provided to any other individual, entity or organization without the NIU Foundation's express written approval.

Persons with responsibility for records containing personal information will exercise due care to ensure accuracy and completeness. Strict physical, electronic, and procedural safeguards will be utilized to protect personal information against accidental or intentional misuse or improper disclosure.

The NIU Foundation shall continually monitor these practices and procedures to ensure compliance with the principles set forth in this policy. Any change to this practice will be reflected in this donor privacy policy posted on this site.

Donor Recognition

Donor contributions may be publicized in donor recognition vehicles produced by the NIU Foundation, including print, spoken and/or web-based media. The NIU Foundation understands that some donors wish to remain anonymous. Gifts made anonymously will not be publicly recognized.

Please contact the NIU Foundation at 815-753-1626 to:

- Remove name from a mailing list. Please indicate if you are a donor or an alum/na.
- Remove name from publicized donor recognitions.
- Ask questions regarding this policy.