

# **University Honors Job Shadow Program**

# **Program Overview:**

Interested in providing a hands-on experience for students to learn about what you do every day? We are looking for professionals, at any stage in their career, who think a current NIU student would benefit from learning what a day in the life of their career is like? Sign up for the University Honors Job Shadow Program and provide current NIU Honors students with the opportunity to test drive a day in your job either virtually or in-person.

It's simple to participate. All you need to apply is the willingness to host a student and to create a half or full-day itinerary designed to expose students to key activities in your career. The experience would take place during the spring 2023 semester and can be either in person or virtual. The goal of this program is to connect current students to real world job experiences, which will better prepare them to choose a career path when they graduate from NIU. Those who participate in this program not only play an integral role in helping students identify their desired career path, but also have the opportunity to build long-term relationships with NIU's top students. Students will range from freshmen to seniors and their experience with your field will vary from introduction to strong interest.

Host applications will be accepted until Oct. 15<sup>th</sup> and student/host matches will be made based on student interests and available opportunities. We will do our best to place a student at all sites, but matches may not possible all applicants.

### **Benefits:**

- Assist NIU students in determining an optimal career path
- Ability to create professional/mentoring relationship with student(s) who desire career in your (or related) field
- Connect with NIU community in manner that elevates students' educational experiences

### **Requirements:**

- Create a meaningful experience which introduces NIU students to your career field
- Complete application, online training, and activity assessments
- Attend Meet and Greet with students and host sites
- Host job shadow student for one full work-day, one half-day or two half-days between February April 2023
- Located within 75 miles of NIU or student's home for in person job shadow activities

#### Timeline:

- Alumni Recruitment (Sept. 1 Oct. 15, 2022)
- Students Apply (Oct. 25 Nov. 8, 2022)
- Training Night (Nov. 17, 2022)
  - Student Training (4-5pm, virtual)
  - Alumni Training (5-6pm, virtual)
- Matches Announced (early Dec. 2022)
- Job Shadow Host/Student Meet and Greet (Jan. 26, 2023; 5-6pm, virtual)
- Students Submit Site Plan (Prior to Experience)
- Experiences Occur (Feb. Apr. 2023)

Please contact Liz McKee M.S.Ed. '14, Senior Director of Alumni Engagement, at <a href="mailto:Lmckee1@niu.edu">Lmckee1@niu.edu</a> or (815) 753 – 7400 with any questions.

